



University Package Application



COLLEGE/UNIVERSITY CONTACT: _____ Phone: _____

Mailing address: _____

City: _____ State: _____ Zip: _____

Email address: _____

**This application is only for current students and/or faculty at a single college/university.*

Helpful hints

- Consider internal college assessment grants
- Universities can purchase Study Guides and place on loan to students who are completing exams
- Encourage establishing a deadline for examination completion
- Student outcome reports may provide tangible results assessing students' achievement of program-specific learning outcomes. Such data would be a valuable addition to data generated by program-designed assessment measures when submitted as part of a COAPRT Accreditation Self-Study. A minimum of six students must identify your University when sitting for the examination in order for results to be provided. Universities must request the report when desired and within one year of University application completion. *(Students must agree to have their results released to the University otherwise and fees may apply)*

Faculty interested in CPRE certification?

Qualified individuals seeking CPRE certification should follow the process and pricing below

If the individual is currently CPRP certified

1. Submit the CPRE Applicant Eligibility form
2. Add the appropriate fee - The fee assessed will be the per person rate based on your overall package size plus the \$90 CPRE exam fee (plus the non-member rate if applicable) *For example - If an agency is submitting a package of 9 CPRPs and 1 CPRE the package rate is \$210 per person. The fee for the CPRE candidate (non-member) would be \$210+\$90+\$45 = \$345.00*

If the individual is not currently CPRP certified

1. Submit both the CPRP and CPRE Applicant Eligibility forms
2. Add the appropriate fee - The fee assessed will be the per person rate based on your overall package size multiplied by two plus the \$90 CPRE exam fee (plus the non-member rate if applicable) *For example - If an agency is submitting a package of 9 CPRPs (one is this individual) and 1 CPRE (this individual) the package rate is \$210 per person. The fee for the CPRE candidate (non-member) would be \$210+\$210+\$90+\$45=\$555*

Fee Information (University Package Application)

- 3-4 Candidates - \$225*/person
- 5-9 Candidates - \$210*/person

- 10-14 Candidates - \$195*/person
- 15+ Candidates - \$180*/person

Number of Candidates applying for CPRP exam	_____	x _____	per person rate	=	_____
Number of Candidates applying for CPRE exam	_____	x _____	per person rate +\$90	=	_____
Number of Candidates who are not NRPA members	_____	x \$45/person		=	_____

Optional study materials

Number of Study Guides (10% discount)*	_____	x \$40.50**/study guide	=	_____
Number of CPRP Practice Exams (10% discount)	_____	x \$67.50/practice exam	=	_____
Number of Management of Park and Recreation Agencies Book (CPRE Preparatory Guide – 10% discount)	_____	x \$58.50**/book	=	_____

Total _____ = _____

* Please add \$45 for each non-NRPA member (Note...student membership fee is \$35)
 **Shipping and handling not included – invoice for fees will be created after distribution

Next Steps

Please read this entire application and contact certification@nrpa.org if you have any questions.

Once the fee information above and Candidate List below have been completed, please send an electronic copy to NRPA Certification Staff at certification@nrpa.org. The application will be reviewed, and an invoice will be emailed directly to the Agency Contact listed on the form.

Once payment is received an email with instructions on how listed candidates may submit their eligibility for the exam will be provided to the College/University Contact for distribution. Once a completed college/university package is submitted and processed, each candidate will receive an email on how to schedule his/her examination(s) with the professional testing company and one year to schedule and take the CPRP and/or CPRE examination.

Candidate List

Candidate Name <input style="width: 100px;" type="text"/> Email Address <input style="width: 100px;" type="text"/> Please Check Certification Examination <input type="checkbox"/> CPRP <input type="checkbox"/> CPRE <input type="checkbox"/> CPRP and CPRE (per person rate x2 + \$90)
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